

McGann Mercy Diocesan High School Transcript Request

Processing Fee of \$10.00 per request
CASH or CHECK payable to McGann- Mercy High School

Instructions

Fill out the form below and mail with payment to:

McGann Mercy High School
Guidance Department
1225 Ostrander Ave
Riverhead, NY 11901

Attn: Mrs. Poerio
Phone: 631-727-5900 ext. 340

Fax: 631 369-7328

Date: _____

Year of Graduation: _____

Full Name (When in High School): _____

Date of Birth: _____

Phone Number: _____

E-mail: _____

I request the release of my records to:

Name of School, Business, or Agency

Attention

Street Address

City, State, Zip Code

Signature of Graduate or Guardian

Amount Enclosed _____